

WOODROW TOWNSHIP

OPEN SUPERVISOR POSITION INTERVIEW MEETING MINUTES

December 12, 2024

6:00 P.M.

The meeting was called to order by Chair Colter Peterson at 6:00 p.m. All joined in the Pledge of Allegiance. Present are Supervisor Scott Wold and Clerk Cathy Dietrich. To see sign in sheet for citizens present, request from Clerk.

Gordy Reher, Supervisor 2 officially submitted his resignation leaving an open position on town board. Supervisor Peterson and Supervisor Wold determined there were multiple individuals interested in the Supervisor position and decided it would be appropriate to hold interviews. To include anyone else that may be interested an ad was placed in the Pine Cone Press Citizen asking anyone interested to answer the following questions and email responses to the clerk.

1. Why do you want to be a supervisor?
2. What experience/benefits can you bring to the township board?
3. What do you want the township to be/ look like in 10-20 years?
4. Do you like the township the way it is, or do you want change? If so, what areas do you want to see changed. (be specific).

Clerk Dietrich read the statute to reiterate to everyone this interview process is not a precedent set for future open positions. The statute reads, *when a vacancy does occur, it is the responsibility of the Board of Supervisors to appoint someone to fill that vacant position. When a supervisor position does become vacant, the appointment committee is comprised of the remaining supervisors and the town clerk. And the appointment of a supervisor is the only time the clerk will ever vote. The clerk does not have voting to break any ties for other questions during the period of the vacancy, meaning if something were to happen on a road, that is still up to the supervisors. The appointee will serve until the next annual town election unless there is 1) more than one year remaining in the term and 2) the vacancy occurs on or after the 14th day before the first day to file an affidavit of candidacy. If both of those things are true, then the appointee skips the upcoming election and will serve until the following town election.*

Clerk Dietrich received 3 responses of interest. For this meeting a point sheet was prepared for each candidate, see Appendix A. Each Supervisor and Clerk filled out the point sheet during the interviews and points allocated were not discussed during the meeting and were put into a sealed envelope. This is to ensure each vote was not influenced by another voter. (For example, Clerk filled out a point sheet for each interviewee, input the 3 candidates point sheets into the envelope and sealed it.) The clerk

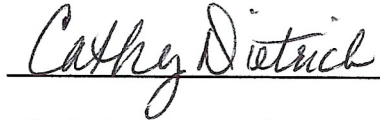
took possession of the 3 sealed envelopes and set up a meeting with Treasurer Mueller to open envelopes and calculate totals for each candidate. The candidate with the most points calculated will be contacted by Chair Peterson and will be appointed at the January monthly meeting.

The township board would like to thank everyone for their interest and participation in this process.

MEETING ADJOURNED M/S/P Peterson/Wold @ 6:43 p.m.



Chair, Colter Peterson



Clerk, Cathy Dietrich



Appendix A

**Woodrow Township
Supervisor #2 interviews
Thursday, December 12, 2024**

Applicant: _____

Interviewer: _____

Point allocation based on previously submitted written responses and verbal follow up during interview.

1. Please briefly describe your understanding of what a township supervisor does.
 - a. Points 0-10: _____

2. Why do you want to be a supervisor?
 - a. Points 0-10: _____

3. What experience/benefits can you bring to the township board?
 - a. Points 0-10: _____

4. What do you want the township to be/look like in 10-20 years?
 - a. Points 0-10: _____

5. Do you like the township the way it is, or do you want change? If so, what areas do you want to see changed?
 - a. Points 0-10: _____

6. Do you have any questions?
 - a. Points 0-10: _____

Additional points:

Interview performance: 0-40: _____

Total Points 0-100: _____